



Research
Manitoba

Health Research Initiative (HRI) Program Guidelines

HEALTH RESEARCH INITIATIVE (HRI)
PROGRAM GUIDELINES

A. Overview

- The Health Research Initiative (HRI) Program annually provides \$2 million to assist Manitoba health research centres in meeting a portion of their operational expenses related to conducting health research within the centre. The program is an incentive-based initiative, with the distribution of funds tied to the amount of research revenue each centre attracts from private industry and other sources from outside the province.
- The HRI program is intended to provide a source of revenue for Manitoba research centres to assist in meeting annual operational expenses; it is not intended as an income-generating program.
- Eligible Centres:
 - Beginning in 2017/18, the HRI program is open to Post Secondary Institutions conducting health research and health research centres affiliated with post-secondary institutions and hospitals
 - An institution or centre must have eligible annual research revenues that exceed \$100,000 to be eligible for the HRI Program
- Research Manitoba requires an annual financial report from the previous fiscal year, detailing the eligible research revenue, cash flowed within that year. (Fiscal years will commence April 1 and extend through to March 31, to coincide with that of Research Manitoba.)
- Support provided under the HRI program will be net of any other provincially designated funding received during each fiscal year.

B. Allocations

In the Spring 2016 the Research Manitoba Board decided that the initial five recipient institutes of the HRI (CancerCare Manitoba, Health Sciences Centre, Children's Health Research Institute of Manitoba (CHRIM), St. Boniface Health Research Centre and the University of Manitoba) would receive a new 3 year set HRI allocation, calculated based on the average allocation the institution received during the last 5 years.

The Board also decided in the summer 2016 that other health institutes would be eligible under the HRI program **beginning in 2017-18**, and that the maximum percentage of the program envelope that would be allocated to the new institutions would be 10% of the \$2 million.

C. Funding Formula

- The proportion of provincial support provided to the research centre under the HRI program will be based upon a funding formula tied to a percentage of eligible research revenues. The program is capped at \$2 million per year.
- A three-year rolling average of research revenues will be used to track each research centre's research funding over the period. Eligible institutes will submit annual financial reports which will be maintained by Research Manitoba to calculate a new 3 year allocation after the initial allocation is concluded.
- HRI Funding Formula:
 - 20% grant contribution for first \$0-\$2.999 million of eligible research revenue/centre;
 - 15% grant contribution for next \$3-\$5.999 million of eligible research revenue/centre;
 - 10% grant contribution for final \$6+ million of eligible research revenue/centre.

D. Eligible Research Revenue

- Only research that is **extra-provincially** funded by peer reviewed granting agencies, or research supported by industry, will be eligible for consideration under the HRI funding formula.
- Monies received from the Canada Foundation for Innovation or other public/private industry sources which are specific to the construction of research laboratories at your research centre are ineligible.
- The University of Manitoba, and University of Manitoba affiliated research institutes may not both claim revenues for the same research project. Research revenue for a particular researcher must only be claimed by **one institution**. To determine where research revenue should be claimed, please only claim research where the majority of research (more than 50%) for that **researcher** is conducted on site. Examples of criteria to make those determinations are: location of recruitment of participants, data collection, data storage, analysis, project personnel housed on site, equipment used and other administrative supports to the project.

E. Reporting Criteria

- As of 2017, Research Manitoba no longer requires audited financial statements from institutions.
- Qualifying research centres will be responsible for providing an annual report in the Research Manitoba format (see format attached) that details total research revenue, cash flowed in that year, from all eligible sources for research performed in eligible space. Only research where the majority of research (more than 50%) for that **researcher** is conducted on site should be counted. Research revenue for a particular researcher must only be claimed by **one institution**.
- The Office of the Vice-President, Research and International at the University of Manitoba will use a list outlining researcher affiliations developed by the College of Medicine to assist in the establishment of the initial revenue reports for each institute.

If a situation arises where there is a dispute over where a specific researcher should be claimed, ***Research Manitoba should be contacted*** and we will lead a discussion regarding the appropriate categorization for that researcher.

- Please note that in addition to the reports generated by Office of the Vice-President, each institution is requested to detail any other eligible research revenue not administered by the University of Manitoba on a separate attachment (see format attached).

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