



Research  
Manitoba



Victoria General Hospital  
**FOUNDATION**  
HEALTHIER FUTURES

*Victoria General  
Hospital Foundation  
Research Grant*

**PROGRAM GUIDE**

## 1. Preface

Research Manitoba promotes, supports, and coordinates the funding of research excellence in health, natural and social sciences, engineering and the humanities in Manitoba. Our organization cultivates local talent development by investing in early career researchers and graduate students and fosters strategic partnerships to bolster innovation and commercialization in the province.

The Victoria General Hospital Foundation (VGHF) is dedicated to advancing healthcare at the Victoria Hospital and in the community. They engage with community, health experts and other stakeholders to identify, support and fund innovations that enhance patient care and improve the health and well-being of our community.

## 2. Purpose

Through the Victoria General Hospital Foundation Research Grant Program, VGHF and Research Manitoba seek to promote excellence in adult mental health and the care of older adults. To do so, they will fund operating research grants to projects that have potential for significant impact based on scientific excellence, and relevance to adult and/or geriatric mental health and the overall health and well-being of older adults.

The VGHF Research Grant Program aims to support interdisciplinary research projects with the potential to enhance **adult mental health, geriatric health and/or overall health and well-being of older adults** within the Province of Manitoba.

The following priority areas have been identified for this research grant: **Novel therapeutics; Remote access and artificial intelligence; Indigenous health; Improvements to quality of care; and/or Improvements to geriatric care.**

Applicants must describe how their program of research fits with one or more of the above priority areas.

## 3. Award Amount and Duration

Award funds are to be used to defray the direct costs of research. These grants may be used in attracting partnership funding from other sources.

Victoria General Hospital Foundation Research Grants will provide up to a maximum of \$35,000 for a one (1) year grant. A one (1) year automatic extension on the use of funds will be permitted, with no additional funding.

Funding decisions will be announced in March 2021 and the start date for successful grants is April 1, 2021. All funding decisions are final.

## 4. Application Deadline

Application Deadline: **January 8, 2021 (4:00PM CST)**

Letters of Support Deadline: **January 15, 2021 (4:00PM CST)**

## 5. Eligibility

All applications must meet the following criteria to be considered for funding.

- i. Investigators must be a practicing healthcare professional within the Winnipeg Regional Health Authority (WRHA) and hold a faculty appointment, including Adjunct positions, at a post-secondary institution within the Province of Manitoba.
- ii. Each investigator is limited to **one** VGHF Research Grant application per competition as the primary investigator.
- iii. Investigators may not hold more than **one** VGHF Research Grant as the primary investigator at a time.
- iv. Applicants may hold a Tri-Agency research grant (CIHR, NSERC, SSHRC) and be awarded a VGHF Research Grant, provided there is no overlap in the use of funds. If an applicant holds funding for the same project used to apply for a VGHF Research Grant, applicants are to clearly state how the funds will be used differently.

## 6. Interdisciplinary Teams

The Victoria General Hospital Foundation fosters a collaborative and innovative research approach. Priority will be given to applicants with interdisciplinary expertise working collaboratively with a Manitoba-based team. There is no minimum/maximum number of team members, but feasibility of meaningful collaboration should be considered.

Team members must be based in Manitoba and fulfill the following three roles. Each person can only fulfill a single role for eligibility purposes:

1. Researcher
2. Health care provider
3. Patient/family advisor (PFA)

## 7. Multiple Applications and Holding Multiple Awards

If concurrently applying for funding for this research project from a national research funding agency and/or other external research funding organization, applicants must provide details of the budget requested from the other funding organization. Where the application to VGHF Research Grant is for a specific part or specific parts of the additional application, the applicant must provide a clear explanation of the breakdown of the budget requested from the other funding source.

## CancerCare Manitoba

Applicants submitting proposals to both CancerCare Manitoba and this competition must declare if the same proposal has been submitted to both organizations. CancerCare Manitoba and the Victoria General Hospital Foundation may choose to partner or co-fund applications if the applicant meets the funding priorities of both organizations.

### 8. Application Requirements

Applications for the VGHF Research Grant require the following information to be included:

- **Budget Table and Budget Justification (maximum 1 page)**
  - Stipends may be paid to research trainees (Master's students) up to a maximum of \$17,850. Stipend amounts paid to PhD and/or Postdoctoral Fellows should be in accordance with your home institution's policies.
  - Funding for equipment is limited to \$10,000 for small equipment
  - Up to 5% of the research grant may be used for conference/dissemination travel.
- **Abstract (maximum 200 words):** Provide a non-technical summary of your proposal, written in simple and clear language suitable for a lay audience. The summary should indicate how your research ultimately can impact the lives of Manitobans.
- **Summary of the Proposal (maximum 1500 words):** Provide background, objectives, activities planned, and how the results of the project will be implemented in the long-term to create positive impacts to the Province of Manitoba.
- **Research Proposal (maximum 5 pages, does not include references, tables, charts and figures):** This should include objectives, literature review, experimental approaches, methodology, student training plan and philosophy, and expected outcomes, impact(s), and knowledge mobilization/knowledge translation plans. When applicable, please explain if/how gender and sex-based has analysis have been involved in your research design. Please note this explanation is not in reference to your research team. See [Appendix A](#) for more information on this.
  - Any materials provided in appendices must be supplemental in nature. The appendices must not be used as a means to provide essential details of methods or study rationale that would normally be included in the research project description. Reviewers are only obligated to review 10 pages of appendices.
- **Letters of Support:** Include a single PDF of all signed letters of support received by the application deadline. Letters of support can also be sent directly to Research Manitoba's [Helpdesk](#) up to one week past the application deadline. Please see the **Application Deadline** section above for specific dates.
  - Letters of support should be from collaborators and/or consultants (who are not co-applicants) and should substantiate their willingness to participate in the proposed research project, and describe their role in the proposed research project
- **Signature Page:** Once you have received the required signature(s), please upload the completed form.

**Patient/Family Advisor Testimonials:** For teams with patient/family advisor (PFA) members, a signed testimonial is required in lieu of a Canadian Common CV. This can be uploaded in the *Letters of Support* section of the application.

- **Note:** Patient/family advisor (PFA) members must be listed as Collaborators in the application form.
- **Note:** If the patient/family advisor is a child under 18 years of age, their parent or legal guardian must consent and agree on behalf of their child to participate on the research team as described in the application. Consent is provided by also signing the patient/family advisor testimonial.

**Canadian Common CV (CCV):** An updated Research Manitoba Canadian Common CV (no older than six months) is required for all academic applicant and co-applicant(s) for submission. This includes health care providers who are part of a team.

Publication and funding updates are accepted via email up to the day before the review committee meets. Please email the [Manager, Programs](#) with relevant updates after the application deadline.

For support completing the [Research Manitoba GMS Application](#) and [CCV](#) please see the *PI GMS User Guide*.

## 9. Assessment Criteria

Applications are evaluated in a competitive, peer-review process that considers the following criteria:

- Importance of the research problem and the information sought
- Adequacy of the research design
- Feasibility and promise of the methods proposed
- Novelty or originality of the application
- Training experience, productivity, and research competence of the investigator(s)
- Meaningful and direct collaboration of all team members (when applicable)
- Suitability of facilities, including the availability of any special resources required
- Appropriateness of the requested budget relative to the work proposed
- Gender and Sex-Based Analysis - sufficient justification must be made as either how the sex and/or gender considerations will be considered in your research proposal, or why sex and/or gender are not applicable in your research proposal.

## 10. Reporting, policies and other information

Research Manitoba reserves the right to determine the eligibility of applications, based on the information therein. Research Manitoba also reserves the right to interpret the regulations and policies governing its funding opportunities.

All applicants and grant holders must comply with the regulations set out in the Research Manitoba [Finance and Administration Guide](#).

Research funds are to be spent according to budgets approved during the review and decision process. Occasionally, it may be necessary to reallocate grant funds between approved categories if the needs or circumstances of the research project have changed. Grant holders need Research Manitoba approval for such reallocation only if the change involved is 25% or more of the grant's total.

Grant recipients are to report the outputs and outcomes of their funded research project at the completion of their award. Grant recipients will be informed by Research Manitoba when the reports are to be completed.

### **11. Acknowledgement and Communications**

Investigators must acknowledge the support of Research Manitoba and the Victoria General Hospital Foundation in all publications and presentations related the research grant. We ask to be informed in advance of any publications arising from a project and its funding. Please submit a copy of the publication to the Victoria General Hospital Foundation as soon as possible after publishing.

Victoria General Hospital Foundation will regularly update donors and the public as to how their donations are being used. The role of Grantees is critical in sharing with the public the role of enhanced equipment, patient care and professional development. Grantees should expect to be called upon to assist and/or collaborate with Victoria General Hospital Foundation in its communications efforts. This may be in the form of presentations, funding announcements, photo opportunities, advocacy, media interviews, media releases and other communication vehicles.

Research Manitoba and VGHF will provide quotes for communication purposes when requested.

### **12. Contact Information**

For questions regarding the application and submission process, please contact:

**Jennifer Cleary**

Manager, Programs

[jennifer.cleary@researchmb.ca](mailto:jennifer.cleary@researchmb.ca)

For support with GMS, please contact:

**Research Manitoba Helpdesk**

[helpdesk@researchmb.ca](mailto:helpdesk@researchmb.ca)

Monday – Friday – 8:30AM – 4:30PM

## Appendix A – Gender and Sex-Based Analysis

The inclusion of sex (biological), gender (socio-cultural) and diversity considerations in research design makes research more ethically sound, rigorous and useful. Although the inclusion of sex, gender and diversity considerations are not applicable to all research fields, Research Manitoba strongly encourages applicants to consider these areas in their research design.

Where these considerations are applicable, applicants to the VGHF Research Grant are required to answer four questions related to gender and sex concept for research, similar to those required by the Tri-Agencies. Please note that the answers to these questions are **not** in reference to your research team.

The four questions are:

1. Are sex (biological) considerations taken into account in this study? (Y/N);
2. Are gender (socio-cultural) considerations taken into account in this study? (Y/N);
3. *(If the respondent answers "yes" for one or both questions #1 and/or #2)* Please describe how the sex and/or gender considerations will be considered in your research proposal. (maximum of 2,000 characters);
4. *(If the respondent answers "no" for one or both questions #1 and/or #2)* Please explain why sex and/or gender are not applicable in your research proposal. (Maximum of 2,000 characters).

**Here are some helpful resources to help you answer the above questions:**

### **CIHR**

[How to integrate sex and gender into research](#)

[CIHR training modules](#) for assistance on completing the above four questions

CIHR [video](#) on Assessing Sex and Gender Integration in Peer Review

### **NSERC**

[Guide for Applicants: Considering equity, diversity and inclusion in your application](#)